

Title: Local Development Scheme update

Summary: Local Authorities have to produce a Local Development Scheme (LDS), which sets out what future planning documents the Council will be producing within a three year period. The Council last published an LDS in 2012.

The Housing and Planning Act 2016 sets out a requirement for Local Authorities to have an up to date LDS in place.

Officers are seeking Executive approval on the updated LDS appended at Annex 1 of this report.

In addition it is proposed that a Local Plan Working Group be set up to oversee progress on the Local Plan Review.

Portfolio: Regulatory

Date Portfolio Holder signed off report: 23 September 2016

Wards Affected: All

Recommendation

The Executive is advised to **RESOLVE** that:

- i. the Local Development Scheme (LDS) covering the period 2016-2019 be agreed, and
- ii. that a Local Plan Working Group be set up to oversee the work on the Local Plan Review.

1. Resource Implications

- 1.1 There are no resource implications arising beyond those allowed for within the 2016/17 budget.

2. Key Issues

- 2.1 All Local Authorities have to produce an up to date Local Development Scheme (LDS). The LDS sets out the planning documents the Council expects to produce over three year period. The Council's last LDS was produced in 2012.
- 2.2 The Housing and Planning Act, which came into force in May 2016, requires local authorities to have an up to date LDS. The Secretary of State can intervene to put an LDS in place where the current one is out of date.
- 2.3 An up to date Local Development Scheme has been produced which sets out the Local Plan documents the Council expects to produce over the next three years.

3. Options

3.1 The Executive has the following options;

- (i) AGREE the Local Development Scheme 2016-2019 as proposed and the setting up of a Local plan Working Group .
- (ii) AGREE the Local Development Scheme 2016-2019 with modifications and the setting up of a Local plan Working Group.
- (iii) NOT AGREE the Local Development Scheme 2016-2019 or the setting up of a Local Plan Working Group

4. Proposals

4.1 It is proposed that Option (i) be agreed. That is the Local Development Scheme 2016-2019 as circulated with this Report and that a Local Plan Working Group be set up to oversee the progress of work on the Local Plan Review and report back to the Executive. A proposed Terms of Reference for the Working Group is appended as Annex 1.

5. Corporate Objectives And Key Priorities

5.1 Identifying Local Plan documents to be produced will help deliver the Council's objectives of making Surrey Heath a better place where people are happy to live, sustain and promote our local economy and build healthy communities.

6. Policy Framework

6.1 All of the documents identified in the LDS work programme must be in reflect the policy guidance provided by the National Planning Policy Framework.

7. Legal Issues

7.1 None arising at this time.

Annexes	Annex 1 terms of reference for Local Plan Working Group
Background Papers	None
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Consultations, Implications and Issues Addressed

Resources	Required	Consulted
Revenue	✓	
Capital		
Human Resources		
Asset Management		
IT		
Other Issues	Required	Consulted
Corporate Objectives & Key Priorities	✓	
Policy Framework		
Legal	✓	
Governance		
Sustainability		
Risk Management		
Equalities Impact Assessment		
Community Safety		
Human Rights		
Consultation	✓	
P R & Marketing		

Review Date:

Version:

Local Plan Working Group

Terms of Reference

The Local Plan Working Group is a Working Group of the Executive.

Membership

The Group will be politically balanced and will be made up of 7 members comprising 6 members from the Conservative Group and 1 member from the minority groups, with at least one member of the Executive.

The Chairman of the Working Group will be the Regulatory Portfolio Holder.

Overall Aim

- To consider and make recommendations to the Executive, and the Council, in relation to the Local Development Scheme and other documents with a view to the adoption of the *Surrey Heath Local Plan*.

Key Objectives

- To keep under review the timetable for the preparation of documents, as set out in the Local Development Scheme.
- To consider background evidence studies and their implications for policies.
- To consider the approach to consultation, the responses received to key documents and the implications for policies.
- To progress a review of the Community Infrastructure Levy should this be required as a result of the Local Plan Review
- To consider main development site opportunities and more detailed site specific guidance in the form of Supplementary Planning Documents.
- To consider what other Local Development Documents and Supplementary Planning Documents are required, as necessary.

Meetings

The Working Group will meet as required.

A minimum of 2 Councillors must be present at a meeting.